## Amber Ltd

## Company Accounts

## 2007

## Support Material

## VERY IMPORTANT FOR DOUBLE ENTRY

1. There are 4 different types of accounts - Assets, Liabilities, Expenses and Income
2. For double entry we do the following to increase and decrease each one of these 4 different accounts
a. Assets - to increase an asset we put the figure on the debit side and to decrease and asset put in on the credit side
b. Liabilities - to increase a liability we put the figure on the credit side and to decrease a liability we put the figure on the debit side
c. Expense- to increase an asset we put the figure on the debit side and to decrease and asset put in on the credit side
d. Income - to increase a liability we put the figure on the credit side and to decrease a liability we put the figure on the debit side


TIP - If you are finding it hard to remember if an item goes on the debit side or credit side have a look at the Trial balance in Question 1. The trial balance gives you a list of debits and credit balance

| Expense |  | Income |  |
| :--- | :--- | :--- | :--- |
| Due | Current Liability (has be to paid - we owe it) | Due | Current Asset (We are owed it) |
| Prepaid | Current Asset (We have it paid already) | Prepaid | Current Liability (We have received the money, now we owe it to the business) |

## Adjustment (i) - Closing Stock

## Steps to this adjustment

1. Reduce the closing stock figure by the damage stock figure.
2. Increase the Closing Stock figure with the Net Realisable Value.

Accounts to be adjusted
W1 Closing Stock Decrease by damage figure.
Increase by NRV figure $\quad T \& B S C A$

## Adjustment (ii) - Investment Income and Patents

## Steps to this adjustment

1. Calculate how much the Investment income has been paid (Incorporate in patents)
2. Calculate investment income due.
3. Take investment income out of patents (Add on) to find the patents figure and find out how much is to be written off.
4. Recalculate the patents figure.

Accounts to be adjusted
Investment Income
Patents

| W2 Investment Income | Add OI |
| :--- | :--- |
| W3 Investment Income Due | BS CA |
| W4 Patents Written Off | P \& L (a) |
| W5 Patents | (BS IA) |

## Adjustment (iii) - Deprecation of Fixed Assets

## Steps to this adjustment

1. Calculate the Value of the Fixed Assets (Vans)
2. Calculate the Accumulate Depreciation for the Fixed Asset (Vans)
3. Calculate the Depreciation for This year
4. Calculate is a profit or loss has been made,
5. Adjust the purchase with the net amount (Value of the asset - allowance)

Question 1

Accounts to be adjusted
Depreciation of Fixed Assets

| W6 Value of Fixed Asset | BS FA |
| :--- | :---: |
| W6 Dep of Fixed Asset | BS FA |
| W6 Dep This year | P\&L (s \& d) |
| W6 Profit/Loss | Loss - P \& L (s \& d) |
| W7 Purchases | Decrease by cheque |

## Adjustment (iv) - Suspesne

## Step to this adjustment (Debenture Interest)

1. Calculate the Debenture interest (for the year)
2. Calculate how much should have been paid for Debenture interest for the first few months.
3. Calculate the Debenture interest due. (No $1-$ No 2 above)
4. Adjust the expense that has the suspense included in it in the trial balance.

## Tip

1. Find out how much the mortgage interest should have been, on the trial balance beside mortgage interest paid add or minus this figure.
2. This will increase the $D R$ side (Remember the $D R$ and $C R$ must equal) so in the expense that has the suspense (on the Trial balance) you will do the opposite to balance the DR and Credit side

## Step to this adjustment (Discount)

1. Adjust the Discount - because we have left it out of this account but have put it in the Creditors correctly. Reduce the discount by 700.
2. Adjust the expense that has the suspense included in it in the trial balance. (This will be Increase as the $C R$ side in now higher and $D R$ and $C r$ must equal)

Tip

1. On the trial balance beside Discount put - 700 this means $C R$ is now Higher (Remember the $D R$ and $C R$ must equal)
2. Now adjust the expense that has the suspense to balance the $D R$ and $C R$ side -+700 to balance the Dr and Cr sides

You now know if you have to add or takeaway the figures in the expense with suspense.

Question 1

Accounts to be adjusted
Suspense

W8 Debenture Interest
W9 Debenture Interest Due
W10 Expense with suspense
W11 Discount

Less OI BS CL
$P \& L(s \& d)$
Add OI

## Adjustment (v) - Damage to Store and stock

## Steps to this adjustment

1. Reduce the Buildings figure by $€ 40000$ because this is how much is damaged.
2. Reduce the purchases by $€ 12000$ because this is how much in damage by the fire
3. Add $€ 19000$ (Labour) and $€ 51000$ (Materials) onto buildings because buildings has increase by this amount
4. Reduce Salaries by $€ 19000$ because we used our own staff and will not pay them twice
5. Reduce Purchase by $€ 51000$ but this is how much of our own stock we used
6. Create a compensation account of $€ 52000$ for BS CA

Accounts to be adjusted

## Damage to store and

 stock| W11 Building | Decrease by damage figure. | FA BS |
| :--- | :--- | :--- |
| W7 Purchases | Decrease by damage figure. | $T$ |
| W11 Buildings | Increase by figures | FA BS |
| W12 Salaries | Decrease by figure in Q | Exp (a) |
| W7 Purchases | Decrease by figure in Q | T |
| W13 Compensation | Create a account | BS CA |

## Adjustment (vi) - Bank Statement

(i) Steps to this adjustment (Recording Wrong Cheque Figure)

| Did Happen |  |
| :---: | :---: |
|  | 760 |


| Fix It |  |
| :---: | :---: |
| 90 |  |


| Should Happen |  |
| :---: | :---: |
|  | 670 |

Question 1

1. Find out if the bank is an asset ( Dr side) or a liability ( Cr Side)
2. Reduce the bank account by 90 (if the bank is on the $C R$ side it is a Bank overdraft (Liability) so this will reduce. If the Bank in on the Dr side, it will increase because it is an asset)
3. Increase the creditors by 90 because we did pay them the extra 90
(ii) Steps to this adjustment (Bankrupt)
4. Decrease the bank overdraft by 750 (the figure in the question)
5. Calculate how must the full debts was - take this away from Debtors
6. Calculate how much of the debt not paid and then create a bad debt and this is an Expense (s \& d)
(iii) This has not yet been presented for payment so will not affect the bank.

Accounts to be adjusted
Bank Statement
W 14 Bank
W 15 Debtors
W 16 Bad Debts

Increase/decrease
$B S C L$
Decrease BS CA
$\operatorname{Exp}(s \& d)$

## Adjustment (vii) - Directors Recommendations

a. Preference Dividend Due

1. Find out how much we have to paid preference dividends for the year.
2. Find out how much dividend we had paid already.
3. Take this away form part 1 to find the due figure
b. Ordinary Dividend due
4. Find out how much we paid already to ordinary shareholders
5. Divide this by the number of shares issued.
6. This will give you how much cent per share we have paid already.
7. Find the difference between the figure in the question and the figure in 3
8. This is how much extra we need to pay.
9. Multiply this figure by the number of ordinary shares issued
c. Investment Income Due

See Adjustment (ii)
d. Debenture Interest due

See Adjustment (iv)
e. Steps to this adjustment (Provision for bad debts)

1. Take the debtors figure and multiply it by the present in the question (make sure to use the most up to date debtors' figure
2. Then check to see if this provision is and increase or decrease - find the provision for bad debt figure int eh question and take away the new provision (part 1)
3. If this figure is an increase - the increase figure goes in the $\operatorname{Exp}(s \& d)$ if the figure is a decrease - the decrease figure goes in Add Income.
f. Steps to this adjustment (Dep Buildings)
4. Use the new building figure and multiply it by the rate of depreciation.
5. This figure is the $P$ \& $L$ (a) and will increase the Acc dep for the BS FA

Accounts to be adjusted

| Preference Share <br> Due |
| :---: |
| Ordinary Share Due |
| Provision for Bad |
| Debts |
| Dep Building |

W17 Preference Shares Due

W 18 Ordinary Shares Due

W 19 Provision for Bad dets
W 20 Dep Buildings

Less App a/c
BS CL
Less App a/c
BS CL
BS CA
Exp (a)
BS FA

