(b) Prepare a Raw Materials Purchase Budget (in units and $€$ ) for the four months July to October 2019.

## Raw Materials Budget (for Poole Ltd) for July to October 2019

|  | July | Aug. | Sept. | Oct. | Nov. |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Production (units) | -18,550 (1/2) | ${ }^{1} 11,850$ (112) | ${ }^{\text {-12,350 (1/2) }}$ | -12,850 (1/2) | 13,350 |
| Materials per Unit (kg) | $\left.{ }^{00} 4{ }^{(1 / 2}\right)$ | $\times 4$ | $\times 4$ | $\times 4$ |  |
| Required for Production (kg) | 74,200 (1/2) | 47,400 (1/2) | 49,400 (1/2) | 51,400 (1/2) |  |
| + Closing Stock (kg) | ${ }^{\bullet} 14,220$ (1/2) | ${ }^{14,820}$ (1/2) | ${ }^{1} 15,420$ (1/2) | -16,020 (1/2) |  |
|  | 88,420 | 62,220 | 64,820 | 67,420 |  |
| - Opening Stock (kg) |  | ${ }^{\bullet}(14,220)(1 / 2)$ | ${ }^{\bullet}(14,820)(1 / 2)$ | (15,420) $(1 / 2)$ |  |
| Required for Purchases (kg) | ${ }^{9} 88,420$ (1/2) | ${ }^{-48,000}(1 / 2)$ | ${ }^{\circ} 50,000$ (1/2) | ${ }^{152,000}$ (1/2) |  |
| Unit Price ( $€$ per kg) | ${ }^{\bullet 0}{ }^{\text {c }} 3.50$ (1/2) | $\times 3 \cdot 50$ | $\times 3.50$ | $\times 3.50$ |  |
| Materials Purchases ( $€$ ) | $\stackrel{ }{ }{ }^{309,470}(1 / 2)$ | ${ }^{168,000}(1 / 2)$ | ${ }^{\circ} 175,000(1 / 2)$ | ${ }^{182,000}(1)$ |  |

- Allow full marks for student's own figure if consistent with previous work.
- Accept correct figure only.
(c) Prepare a Cash Budget for the four months July to October 2019.

Cash Budget (for Poole Ltd) for July to October 2019

|  | $\frac{\text { July }}{€}$ | $\frac{\text { Aug. }}{€}$ | $\frac{\text { Sept. }}{€}$ | $\frac{\text { Oct. }}{€}$ |
| :---: | :---: | :---: | :---: | :---: |
| Receipts |  |  |  |  |
| Cash Sales receipts W1 | 75,810 (1) | 83,030 (1) | 86,640 (1) | 90,250 (1) |
| Credit Sales receipts (1 month) W2 | - | 159,600 (1) | 174,800 (1) | 182,400 (1) |
| Credit Sales receipts (2 months) W3 | - | - | 159,600 (1) | 174,800 (1) |
| Total | 75,810 | 242,630 | 421,040 | 447,450 |
| Payments |  |  |  |  |
| Purchases | - | -309,470 (1) | 168,000 (1) | 175,000 (1) |
| Wages (W5 | 31,950 (1) | 33,850 (1) | 34,800 (1) | 35,750 (1) |
| Variable Overheads W6 | -55,650 (1) | -35,550 (1) | -37,050 (1) | -38,550 (1) |
| Fixed Overheads W7 | 25,500 (2) | 25,500 | 25,500 | 25,500 |
| Equipment | 48,000 (1) | - | - | - |
| Loan Repayments $\mathbf{W 9}$ | - | 1,400 (1) | 1,400 | 1,400 |
| Interest W10 | 210 (1) | 203 (1) | ${ }^{196}$ (1) | ${ }^{189}$ (1) |
| Total | 161,310 | 405,973 | $\underline{\underline{266,946}}$ | 276,389 |
| Net Monthly Cash Flow | $(85,500)(1)$ | $(163,343)(1)$ | 154,094 (1) | 171,061 (1) |
| Bank Loan - Financing | 42,000 (1) | - |  |  |
| Opening balance | - | ${ }^{\bullet}(43,500)(1)$ | $(206,843)(1)$ | ${ }^{(52,749)(1)}$ |
| Closing balance | $\underline{(43,500)}$ | $\underline{\underline{(206,843)}}$ | $\underline{(52,749)}$ | $\stackrel{0}{118,312}$ |

- Allow full marks for student's own figure if consistent with previous work.
- Accept correct figure only.
(d) Prepare a budgeted Trading and Profit and Loss Account for the four months ending $31 / 10 / 2019$ (if the budgeted cost of a unit of finished goods is $€ 16$ ).


## Budgeted Trading, Profit and Loss Account (for Poole Ltd) for the four months ending 31/10/2019

```
Sales [€399,000 + €437,000 + €456,000 + €475,000]
    1,767,000 (1)
Less Cost of Sales
    Opening Stocks
    Purchases [€309,470 + €168,000 + €175,000 + €182,000]
        `834,470 (1)
    Less Closing Stocks
        Finished Goods [`}9,100\times€16] \quad145,600 (1
```



```
Gross Profit
Less Expenses
    Discount Allowed W4
    Wages W5
    Variable Overheads W6
    136350
    -166,800 (1)
    Fixed Overheads W7
    Depreciation: Equipment W8
Operating Profit
    ` 102,000 (1)
    17,670 (2)
    -136,350 (1)
Less Expenses
    2,000 (1) }\frac{(424,820)}{709,380
Less Interest W10
Net Profit
|\mp@code{(798)(1)}
```

- Allow full marks for student's own figure if consistent with previous work.
- Accept correct figure only.
- Allow 1 m for correct words if figure incorrect or omitted.


## Workings: €

$€$
W1 Receipts: Cash Sales

|  |  |  | 3,990 |
| :---: | :---: | :---: | :---: |
| Aug. [ $95 \%$ of $20 \%$ of $€ 437,000$ ] | 83,030 (1) | Aug. [ $5 \%$ of $20 \%$ of $€ 437,000$ ] | 4,370 |
| Sept. [ $95 \%$ of $20 \%$ of $€ 456,000$ ] | 86,640 (1) | Sept. [5\% of $20 \%$ of $€ 456,000$ ] | 4,560 |
| Oct. [ $95 \%$ of $20 \%$ of $€ 475,000$ ] | 90,250 (1) | Oct. [ $5 \%$ of $20 \%$ of $€ 475,000$ ] | 4,750 |
| Figure transferred Cash Budget | 335,730 | Figure transferred to Profit \& Loss a/c | 17,670 (2) |

W2 Receipts: Credit Sales (1 month)
or

July
Aug. [ $50 \%$ of $80 \%$ of $€ 399,000]$
Sept. [ $50 \%$ of $80 \%$ of $€ 437,000$ ] Oct. [ $50 \%$ of $80 \%$ of $€ 456,000$ ] Figure transferred Cash Budget

| $159,600(1)$ |
| :--- |
| $174,800(1)$ |
| $182,400(1)$ |
| 516,800 |

Discount Allowed
Sales (July-Oct.)
1,767,000
Discount [ $5 \%$ of $20 \%$ of $€ 1,767,000] \quad 17,670$
Figure transferred to Profit \& Loss a/c 17,670 (2)
or
Discount Allowed
Cash Sales Receipts (July-Oct.) W1 335,730
July
Aug.
Discount $[€ 335,730 \div 95 \times 5]$

Figure transferred to Profit \& Loss a/c $\frac{17,670}{17,670}$ (2) | Sept. [ $[50 \%$ of $80 \%$ of $€ 399,000]$ | 159,600 (1) |
| :--- | :--- | $\begin{array}{ll}\text { Oct. [50\% of } 80 \% \text { of } € 437,000] \\ \text { Figure transferred Cash Budget } & 174,800 \text { (1) } \\ 334,400\end{array}$

| Workings: (cont'd.) |  | $€$ |  |  | € |
| :---: | :---: | :---: | :---: | :---: | :---: |
| W5 | Wages |  | W8 | Depreciation: Equipment |  |
|  | (Costs $+5 \%$ of sales revenue) |  |  | Charge per month [ $€ 48,000 \div(8 \times 12)]$ | 500 |
|  | July [ $€ 12,000+5 \%$ of $€ 399,000]$ | 31,950 (1) |  | Total charge (July-Oct.) [€500 $\times 4]$ | 2,000 (1) |
|  | Aug. [ $¢ 12,000+5 \%$ of $€ 437,000]$ | 33,850 (1) |  | Figure transferred to Profit \& Loss a/c | $\frac{2,000}{}$ |
|  | Sept. [ $¢ 12,000+5 \%$ of $€ 456,000]$ | 34,800 (1) |  | Frgure transfered to Profit \& Loss a/c |  |
|  | Oct. [ $¢ 12,000+5 \%$ of $€ 475,000]$ | 35,750 (1) |  |  |  |
|  | Figure transferred Cash Budget | 136,350 | W9 | Loan Repayments |  |
|  | Figure transferred to Profit \& Loss a/c | 136,350 (1) |  | July | - ${ }^{-}$ |
|  |  |  |  | Aug. [ ${ }^{\circ} 42,000 \div(2.5 \times 12)$ | 1,400 (1) |
| W6 |  |  |  | Sept. [ ${ }^{\bullet} 42,000 \div(2.5 \times 12)$ | 1,400 |
|  | Variable Overheads <br> July [ $\left.{ }^{\circ} 18,550 \times € 3 \cdot 00\right]$ | 55,650 (1) |  | Oct. [ ${ }^{\circ} 42,000 \div(2.5 \times 12)$ | 1,400 |
|  | Aug. [ $\left.{ }^{1} 11,850 \times € 3 \cdot 00\right]$ | 35,550 (1) |  |  |  |
|  | Sept. [ $\left.{ }^{\circ} 12,350 \times € 3 \cdot 00\right]$ | 37,050 (1) | W10 | Interest |  |
|  | Oct. [ $\left.{ }^{\bullet} 12,850 \times € 3 \cdot 00\right]$ | 38,550 (1) |  | Payable on last day of month |  |
|  | Figure transferred Cash Budget | 166,800 |  | on amount outstanding on that date: |  |
|  | Figure transferred to Profit \& Loss a/c | 166,800 (1) |  | July [ $6 \%$ of $€ 42,000 \div 12$ ] | 210 (1) |
|  |  |  |  | Aug. [ $6 \%$ of $€ 40,600 \div 12]$ | 203 (1) |
| W7 |  |  |  | Sept. [ $6 \%$ of $€ 39,200 \div 12]$ | 196 (1) |
|  | Fixed Overheads (incl. depreciation) Payments per month |  |  | Oct. [ $6 \%$ of $€ 37,800 \div 12]$ | 189 (1) |
|  | Payments per month <br> - Depreciation [€48,000 $\div(8 \times 12)$ ] | $\begin{array}{r} 26,000 \\ (500) \\ \hline \end{array}$ |  | Figure transferred Cash Budget | 798 |
|  | Charge per month | 25,500 (2) |  | Figure transferred to Profit \& Loss a/c | 798 (1) |
|  | Total charge (July-Oct.) | $\times 4$ |  |  |  |
|  | Figure transferred to Profit \& Loss a/c | 102,000 (1) |  |  |  |

(e) Explain why it is important for businesses to prepare regular budgets.

Any 3: $(3 \times 2)$

- budgeting is part of the planning process (1) - it is a financial road map for a business (1) //
- budgeting helps define areas of responsibility for staff / motivates staff to achieve targets (1) and improves communication and builds teamwork (1) //
- the resources of the organisation are used as efficiently as possible (1) and it can adapt quickly to changing circumstances (1) //
- budgeted figures can be compared with actual performance (1) - adverse variances can be investigated and action taken to ensure it does not happen again (1)
** Figures in brackets show the breakdown of marks if answer incomplete.
** Accept student's own wording if equivalent meaning conveyed.
** Accept other appropriate material.

