## Suspense

# Step by Step Approach 

2020

## J. Beglin 100 Marks

## PART A

## Error (i)

(i) Equipment purchased on credit from P. Babb for $€ 6,600$ has been entered on the incorrect side of Babb's account as $€ 6,060$ and as $€ 6,000$ in the purchases account

## Explanation

1. We purchased equipment from $P$. Babb (who is a creditor - we owe him the money) but have entered it in Babb's account as $€ 6,060$ instead of $€ 6,600$ on the wrong side (debit side)
2. and in the purchases account as $€ 6,000$


These are taken form the question

Remember Debit and Credit must equal, as the transaction above doesn't, we need to create a suspense account and put the balance figure on the credit side
3. Suspense Credit Suspense $(€ 6,060+€ 6,000=€ 12,060)$

The t-accounts should look like this

| Creditors |  |
| :--- | :--- |
| $€ 6,060$ |  |
|  |  |


| Suspense |  |
| :--- | :--- |
|  | $€ 12,060$ |
|  |  |


| Purchases |  |
| :--- | :--- |
| $€ 6,000$ |  |
|  |  |

## Should happen

The following should have happened for this adjustment

1. Equipment Increase the equipment account as we have bought equipment Debit Equipment €6,600
2. Creditors Increase creditors account as we have purchased on credit Credit Creditors €6,600

| Should Happen |  |  |
| :---: | :---: | :---: |
| Equipment |  | Creditors |
| €6,600 |  | €6,600 |
|  |  |  |

## Remember

Equipment
is an asset and to increase and asset we put it on the debit side
Creditors is a liability so to increase a liability we put it on the credit side

Fix it

## Step 1

First of all, we have to fix the did happen section (remember this is wrong so to fix it or cancel the posting we put the same figure on the opposite side)

This is what did happen (See blue numbers below) (see did happen section)

1. Creditors (Babb's) Debit Creditors $(€ 6,060) \quad$ (This is wrong)
2. Purchases Debit Purchases $(€ 6,000)$ (This is wrong)
3. Suspense Credit Suspense $(€ 6,060+€ 6,000=€ 12,060)$

So, to fix it (See bold numbers below)

1. Creditors (Babb's) Credit Creditors $(€ 6,060)$ (Correction)
2. Purchases Credit Purchases $(€ 6,000)$ (Correction)
3. Suspense Debit Suspense $(€ 12,060)$ (Correction)

This is cancelling the did happen transaction and give a balance of zero in the relevant account

| Creditors |  |
| :--- | :--- |
| €6,060 | €6,060 |
|  |  |


| Suspense |  |
| :--- | :--- |
| $€ 12,060$ | $€ 12,060$ |
|  |  |


| Purchases |  |
| :--- | :--- |
| $€ 6,000$ | $€ 6,000$ |
|  |  |

## Step 2

Now we record what should happen section, which will look like this

1. Equipment Increase the equipment account as we have bought equipment Debit Equipment €6,600
2. Creditors Increase creditors account as we have purchased on credit Credit Creditors €6,600

Fix I $\dagger$

| Equipment |  |
| :--- | :--- |
| モ6,600 |  |
|  |  |


| Creditors |  |
| :--- | :--- |
|  | $€ 6,600$ |
|  |  |

## Journal Entry - for Working (i)

Now we taken the headings, debit, and credit figure from the Fix it section and create a journal entry. If the figure is on the debit side, it goes on the debit side in the journal and it the figure is on the credit side it goes on the credit side of the journal. Remember to write a narrative of what happened. Start with 'being the correction off...'

|  | Debit | Credit |
| :--- | :--- | :--- |
| Creditors |  | $€ 6,060$ |
| Purchases |  | $€ 6,000$ |
| Suspense | $€ 12,060$ |  |
| Equipment | $€ 6,600$ |  |
| Creditors |  | $€ 6,600$ |

Being the correction of purchase of equipment treated incorrectly
(ii) A creditor who was owed $€ 5,500$ by Beglin, accepted equipment, the book value of which was $€ 5,200$, in full settlement of the debt. The equipment had cost €6,800. No entry had been made in the books in respect of this transaction.

## Explanation

1. A creditor accepted $€ 5,500$ for payment of a debt so we need to reduce creditors
2. As we have disposed of equipment, we also have to reduce equipment
3. We also need to reduce the accumulate depreciation account
4. Find out if we made a profit of loss on the disposal of the equipment

NOTHING

## Should happen

The following should have happened for this adjustment

1. Creditor Decrease the creditors account as we have paid then the money we owe Debit Creditor $€ 5,500$
2. Equipment Decrease the equipment account as we have disposed of equipment Credit Equipment €6,800
3. Acc dep Decrease the Acc Dep account as we have disposed of equipment and need to reduce this account with the dep for the equipment disposed of. Debit Acc Dep $€ 1,600$ ( $€ 6,800-€ 5,200$ )
4. Disposal We need to calculate if we made a profit or loss on the disposal of the equipment

Debit balance $=$ profit $\quad$ Credit balance $=$ Loss

| Creditors |  |
| :--- | :--- |
| $€ 5,500$ |  |
|  |  |


| Equipment |  |
| :--- | :--- |
|  | $€ 6,800$ |
|  |  |


| Acc Dep |  |
| :--- | :--- |
| €1,600 |  |
|  |  |


| Disposal |  |
| :--- | :--- |
| $€ 6,800$ | $€ 1,600$ |
| $€ 300$ | $€ 5,500$ |
| $€ 7,100$ | $€ 7,100$ |

## Remember

is a liability so to increase a liability we put it on the credit side
Equipment is an asset and to increase and asset we put it on the debit side
Acc Dep is an asset with a credit balance so to decrease it we put it on the debit side

Disposal Debit balance is a profit Credit balance is a loss

Fix it
Step 1
As there is nothing is the did happen section, we have nothing to fix

## Step 2

Now we record what should happen section, which will look like this

1. Creditor Decrease the creditors account as we have paid then the money we owe Debit Creditor €5,500
2. Equipment Decrease the equipment account as we have disposed of equipment Credit Equipment €6,800
3. Acc dep Decrease the Acc Dep account as we have disposed of equipment and need to reduce this account with the dep for the equipment disposed of. Debit Acc Dep $€ 1,600$ ( $€ 6,800-€ 5,200$ )
4. Disposal We need to calculate if we made a profit or loss on the disposal of the equipment

Debit balance $=$ profit $\quad$ Credit balance $=$ Loss

| Creditors |  |
| :--- | :--- |
| $€ 5,500$ |  |
|  |  |


| Equipment |  |
| :--- | :--- |
|  | $€ 6,800$ |
|  |  |


| Acc Dep |  |
| :--- | :--- |
| $€ 1,600$ |  |
|  |  |


| Disposal |  |
| :--- | :--- |
| $€ 6,800$ | $€ 1,600$ |
| $€ 300$ | $€ 5,500$ |
| $€ 7,100$ | $€ 7,100$ |

Now we taken the headings, debit, and credit figure from the Fix it section and create a journal entry. If the figure is on the debit side, it goes on the debit side in the journal and it the figure is on the credit side it goes on the credit side of the journal. Remember to write a narrative of what happened. Start with 'being the correction off...'

|  | Debit | Credit |
| :--- | :--- | :--- |
| Creditor | $€ 5,500$ | $€ 6,800$ |
| Equipment |  |  |
| Acc Dep | $€ 1,600$ | $€ 300$ |
| Disposal |  |  |

Being the correction of a creditor accepting equipment as a payment of a debt omitted from the books
(iii) A private debt of $€ 1,500$ owed to Beglin had been offset in full settlement against a business debt of $€ 1,660$ owed by Beglin. No entry had been made in the books in respect of this transaction.

## Explanation

1. A business debt of $€ 1,660$ was paid - so we decrease creditors by $€ 1,660$
2. As this debt was offset against a private debt this means money was introduced to the business to pay the debt. Money introduced to a business is called capital - so capital is increased by $€ 1,500$
3. As the full debt is not paid and there is a difference of $€ 160$ - this is a discount received so discount increases

## Did happen

## NOTHING

## Should happen

The following should have happened for this adjustment

1. Creditor Decrease creditors as we have paid the money, we owed them Debit Creditor € 1,660
2. Capital Increase capital because we used a personal debt to pay a business debt so we introduced money into the business to do this in the form of capital

Credit Capital $€ 1,500$
3. Discount We didn't pay the full debt as we received a discount. This is discount received so it goes on the credit side of the discount account Debit Discount €160 ( $€ 1,660-€ 1,500$ )

| Creditors |  |
| :--- | :--- |
| $€ 1,660$ |  |
|  |  |


| Discount |  |
| :--- | :--- |
|  | $€ 160$ |
|  |  |


| Capital |  |
| :--- | :--- |
|  | $€ 1,500$ |
|  |  |

## Remember

Creditors is a liability so to decrease a liability we put it on the debit side

Capital
Discount
is a liability so to increase a liability we put it on the credit side as we have received a discount it is an income and to increase an income, we put it on the credit side

## Fix it

Step 1
As there is nothing is the did happen section, we have nothing to fix

## Step 2

Now we record what should happen section, which will look like this

1. Creditor Decrease creditors as we have paid the money, we owed them Debit Creditor $€ 1,660$
2. Capital Increase capital because we used a personal debt to pay a business deb $\dagger$ so we introduced money into the business to do this in the form of capital

Credit Capital $€ 1,500$
3. Discount We didn't pay the full debt as we received a discount. This is discount received so it goes on the credit side of the discount account Debit Discount $€ 160$ ( $€ 1,660$ - $€ 1,500$ )

| Creditors |  |
| :--- | :--- |
| $€ 1,660$ |  |
|  |  |


| Discount |  |
| :--- | :--- |
|  | $€ 160$ |
|  |  |


| Capital |  |
| :--- | :--- |
|  | $€ 1,500$ |
|  |  |

## Journal Entry - for Working (iii)

Now we taken the headings, debit, and credit figure from the Fix it section and create a journal entry. If the figure is on the debit side, it goes on the debit side in the journal and it the figure is on the credit side it goes on the credit side of the journal. Remember to write a narrative of what happened. Start with 'being the correction off...'

|  | Debit | Credit |
| :--- | :--- | :--- |
| Creditor | $€ 1,660$ | $€ 1,500$ |
| Capital |  | $€ 160$ |
| Discount |  |  |

Being the correction of a private debt off set against a business debt
(iv) Payments from a business bank account for repairs to business premises of €1,000 and insurance of private dwelling of $€ 750$ were entered correctly in the bank account but respectively credited to creditors account and credited to the insurance account.

## Explanation

1. We paid for repairs and insurance (drawings) but recorded then in the creditors account for $€ 1,000$ (they were entered correctly in the bank account)
2. And in the insurance account for $€ 750$ (This should have been in the drawing account at it is insurance for the private dwelling)

NOTE - Private items are usually recorded in the drawing account

## Did happen

1. Creditors
2. Insurance

Credit €1,000
(This is wrong)
Credit €750
(This is wrong)
These are taken form the question

Remember Debit and Credit must equal, as the transaction above doesn't, we need to create a suspense account and put the balance figure on the credit side
3. Suspense Debit $€ 1,750$

The t-accounts should look like this

| Creditors |  |
| :--- | :--- |
|  | $€ 1,000$ |
|  |  |


| Suspense |  |
| :--- | :--- |
| $€ 1,750$ |  |
|  |  |


| Insurance |  |
| :--- | :--- |
|  | $€ 750$ |
|  |  |

## Should happen

The following should have happened for this adjustment

1. Repairs Increase repairs as we have paid more for this expense Debit Repairs €1,000
2. Drawings Increase drawings as the insurance that was paid was for the private dwelling Debit Drawings €750
3. Suspense As the debits and credits do not balance, we have to create a suspense and put the balance on the credit side Credit Suspense €1,750

Should Happen

| Repairs |  |
| :--- | :--- |
| $\boldsymbol{€ 1 , 0 0 0}$ |  |
|  |  |


| Suspense |  |
| :--- | :--- |
|  | $€ 1,750$ |
|  |  |


| Drawings |  |
| :--- | :--- |
| $€ 750$ |  |
|  |  |

## Remember

Repair is an asset so to increase an asset we put it on the debit side
Drawings to increase drawings we put it on the debit side
Suspense This is used to balance the debit and credit sides of the transaction

Fix it

## Step 1

First of all, we have to fix the did happen section (remember this is wrong so to fix it or cancel the posting we put the same figure on the opposite side)

This is what did happen (See blue numbers below) (see did happen section)

1. Creditors
Credit € 1,000
(this is wrong)
2. Insurance
Credit $€ 750$
(this is wrong)
3. Suspense
Debit $€ 1,750$

So, to fix it (See bold numbers below)

1. Creditor
Debit Creditors € 1,000
2. Insurance
Debit Insurance €750
3. Suspense
Credit Suspense $€ 1,750$

This is cancelling the did happen transaction and give a balance of zero in the relevant account

## Fix it

| Creditors |  |
| :--- | :--- |
| $€ 1,000$ | $€ 1,000$ |
|  |  |


| Suspense |  |
| :--- | :--- |
| $€ 1,750$ | $€ 1,750$ |
|  |  |


| Insurance |  |
| :--- | :--- |
| €750 | €750 |
|  |  |

This will balance the accounts to zero as if nothing happened

## Step 2

Now we record what should happen section, which will look like this

1. Repairs Increase repairs as we have paid more for this expense

Debit Repairs €1,000
2. Drawings Increase drawings as the insurance that was paid was for the private
dwelling
Debit Drawings €750
3. Suspense As the debits and credits do not balance, we have to create a suspense and put the balance on the credit side

Credit Suspense $€ 1,750$

| Should Happen |  |  |
| :---: | :---: | :---: |
| Repairs |  | Suspense |
| €1,000 |  | €1,750 |
|  |  |  |
| Drawings |  |  |
| €750 |  |  |

NOTE - the suspense figure for the journal will be $€ 3,500$. Because form step 1 you have credit $€ 1,750$ and from step 2 you have $€ 1,750$ ( $€ 1,750+€ 1750=€ 3,000$ )

## Journal Entry - for Working (iv)

Now we taken the headings, debit, and credit figure from the Fix it section and create a journal entry. If the figure is on the debit side, it goes on the debit side in the journal and it the figure is on the credit side it goes on the credit side of the journal. Remember to write a narrative of what happened. Start with 'being the correction off...'

|  | Debit | Credit |
| :--- | :--- | :--- |
| Creditor | $€ 1,660$ |  |
| Capital |  | $€ 1,500$ |
| Discount |  | $€ 160$ |

Being the correction of a private debt off set against a business debt
(v) Beglin sent a cheque for $€ 920$ in full settlement of a business debt of $€ 990$ and this was recorded correctly in the books. However, no entry had been made in the books for the dishonouring of this cheque and the subsequent payment of the amount in full by Beglin from a personal bank account

## Explanation

A cheque was not paid even though we have it recorded as being paid. So we need to do the following

1. Creditors will have to increase as they have not been paid
2. The bank increase as we have more money as the cheque was not paid
3. Discount will decrease as we did not receive the discount of $€ 70$ ( $€ 990-€ 920$ )

Then we need to record the payment to creditors form the personal bank account

1. Creditors will decrease as we have now paid them
2. Capital will increase as we have introduced money to pay the creditor

NOTE - Private items are usually recorded in the drawing account

Did happen

1. Creditors Debit $€ 990$
2. Bank Credit €920
3. Discount Credit $€ 70$

These are taken form the question

The t-accounts should look like this


| Discount |  |
| :--- | :--- |
|  | $€ 70$ |
|  |  |

## Should happen

The Should happen section it broke into two parts
Part 1 - The recording of the dishonoured cheque
Part 2 - The recording of the payment to the creditors

## Part 1 - Recording of the dishonoured cheque

1. Creditors Increase creditors as we have not paid them as the cheque was returned Credit creditors €990
2. Bank Increase bank as the money has not left the bank as the cheque was returned

Debit Bank €920
3. Discount As we didn't receive the discount, we now have to debit the discount to reveres it

Debit Discount € 70

| Should Happen |  |  |
| :---: | :---: | :---: |
| Creditors |  | Bank |
| €990 | €920 |  |
|  |  |  |


| Discount |  |
| :--- | :--- |
| $€ 70$ |  |
|  |  |

Remember
Creditors is a liability so to increase a liability we put it on the credit side
Bank is an asset so to increase an asset we put it on the debit side
Discount
We would have received the discount - this would have been and income and would have being put on the credit side to reverse this we put it on the debit side

## Part 2 - The recording of the payment to the creditors

1. Creditors Decrease creditors as we have paid them form a personal bank account Debit creditors €990
2. Capital Increase capital as the money used to pay the debt was from a personal account and introduced to the business Credit Bank €990


## Remember

Creditors is a liability so to decrease a liability we put it on the debit side
Bank is an asset so to decrease an asset we put it on the debit side

## Fix it

Step 1
First of all, we have to fix the did happen section (remember this is wrong so to fix it or cancel the posting we put the same figure on the opposite side)

This is what did happen (See blue numbers below) (see did happen section)

1. Creditors
Debit €990
2. Bank
Credit €920
3. Discount Credit $€ 70$

So, to fix it (See bold numbers below)

1. Creditors Credit €990
2. Bank Debit €920
3. Discount Debit €70

This is cancelling the did happen transaction and give a balance of zero in the relevant account

## Fix it

| Creditors |  |
| :--- | :--- |
| $€ 990$ | €990 |
|  |  |


| Bank |  |
| :--- | :--- |
| €920 | €920 |
|  |  |


| Discount |  |
| :--- | :--- |
| $€ 70$ | $€ 70$ |
|  |  |

This will balance the accounts to zero as if nothing happened

## Step 2

Now we record what should happen section, which will look like this

1. Creditors Decrease creditors as we have paid them form a personal bank account Debit creditors €990
2. Capital Increase capital as the money used to pay the debt was from a personal account and introduced to the business

Credit Bank €990

## Should Happen

| Creditors |  |
| :--- | :--- |
| €990 |  |
|  |  |


| Bank |  |
| :--- | :--- |
|  | €990 |
|  |  |

## Journal Entry - for Working (iv)

Now we taken the headings, debit, and credit figure from the Fix it section and create a journal entry. If the figure is on the debit side, it goes on the debit side in the journal and it the figure is on the credit side it goes on the credit side of the journal. Remember to write a narrative of what happened. Start with 'being the correction off...'

|  | Debit | Credit |
| :--- | :--- | :--- |
| Bank | $€ 920$ | $€ 990$ |
| Creditor | $€ 990$ |  |
| Discount | $€ 70$ | $€ 990$ |
| Capital |  |  |

Being the correction of a dishonoured cheque omitted form the books and the payment of a creditor by the owner

## PART B

Part B is asking to Show Beglin's suspense account. To do this we look back at the journal from part $A$ and identify the suspense figures and if they are on the debit or credit side

| Adjustment (i) | $€ 12,060$ | Debit |
| :--- | :--- | :--- |
| Adjustment (iv) | $€ 3,500$ | Credit |

Now we put the above figures into a $\dagger$ account leaving the first line blank because we are trying to find the opening balance in the suspense account. This balance will be used later on in Part D to calculate the correct figure for the items that includes suspense

| Suspense |  |  |  |
| :--- | :--- | :--- | :--- |
|  |  | Bal | $€ 8,560$ |
| (i) | $€ 12,060$ | (iv) | $€ 3,500$ |
|  | $€ 12,060$ |  | $€ 12,060$ |

$€ 12,060-€ 3,500=€ 8,560$

PART C

Part $C$ is asking you to prepare a statement showing the corrected net profit for Beglin. To do this we use the following lay out

## Layout to calculate the net profit

Original Profit
X
Add
any expense account credit in the journal
Any gain account credited in the journal
$(+) X$
$+{ }^{+} \times$
X

Less any expense account debited in the journal
Any gain account debited in the journal

X

$(-) X$

The original profit is taken form the balance sheet in the question

## Steps to answer this part

1. Using a different colour pen work down the journal entries and put a dot beside the items that go in the profit and loss account
2. If the item is an expense and is on the credit side, you add it on. This is because this expense has not happened so the net profit will increase
3. If the item is an income and is on the credit side you add it on. This is because this is extra income that we will receive and will increase the net profit figure
4. remember to get the total for all these figures first before you add them one
5. If the item is an expense and is on the debit side, you subtract the figure. This is because the expense has occurred so the net profit will decrease
6. If the item is an income and is on the debit side - you subtract the figure. This is because the income has not happened so the net profit will decrease

| Original Profit |  | $€ 42,700$ |
| :--- | :--- | :--- |
| $\underline{\text { Add }}$ |  |  |
| (i) Purchases | $€ 6,000$ |  |
| (ii) Discount | $€ 300$ |  |
| (iii) Discount | $€ 160$ | $€ 6,460$ |
|  |  | $€ 49,160$ |
| $\underline{\text { Less }}$ |  |  |
| (iv) Insurance | $€ 750$ |  |
| (iv) Repairs | $€ 1,000$ |  |
| (v) Discount | $€ 70$ | $(-) € 1,820$ |
|  |  | $€ 47,340$ |


| Taken form the Balance Sheet (Q) |
| :--- |
|  |
| Taken from adjustment (i) |
| Taken form adjustment (ii) |
| Taken from adjustment (iii) |
|  |
|  |
| Taken form adjustment (iv) |
| Taken from adjustment (iv) |
| Taken from adjustment (v) |
|  |

## Remember

1. Add the 3 figures in the add section first before you add it to the original profit
2. Add the 3 figures in the less section before taken it away form the figure calculate in part 1

## PART D

Part $D$ is asking you to prepare the corrected balance sheet of Beglin. To do this we do the following

Step to prepare the corrected balance sheet

1. Using a different colour pen work down the journal entries and put Asterix beside the items that go in the Balance sheet
2. If the item is an expense and is on the debit side, you add it on. This is because this expense has happened so the expense will increase
3. If the item is an income and is on the debit side, you subtract it on. This is because this extra income was not received so the income will decrease
4. If the item is an expense and is on the credit side, you subtract the figure. This is because the expense has not occurred so will decrease
5. If the item is an income and is on the credit side, you add the figure. This is because the extra income has occurred so will increase
6. Using the figure from the balance sheet in the question you will write if out in you booklet and adjust the figures (if needed) using the information identified from step 1

| Fixed Assets | Cost | Acc Dep | NBV |
| :---: | :---: | :---: | :---: |
| Premises | 740,000 | 0 | 740,000 |
| Vehicles | 125,000 | 40,000 | 85,000 |
| Equipment ( $38,700+6,600-6,800=38,500$ ) | 38,500 | 13,000 | 25,500 |
| (Acc Dep Equipment - 14,600-1,600 = 13,000) | 903,500 | 53,000 | 850,500 |
| Current Assets |  |  |  |
| Stock |  | 84,900 |  |
| Debtors ( $66,300+8,560$ ) |  | 74,860 |  |
| Cash |  | 3,200 |  |
|  |  | 162,960 |  |
| Creditors due within one year |  |  |  |
| Creditors (79,800-5,500-1,660-1,000+12,660 = 84,300) | 84,300 |  |  |
| Bank (26,600-1750-920 + 1750) | 25,680 |  |  |
| VAT | 12,000 | 121,980 | 40,980 |
|  |  |  | 891,480 |
| Financed By |  |  |  |
| Capital ( $850,000+1,500+990$ ) |  | 852,490 |  |
| Net Profit |  | 47,340 |  |
|  |  | 899,830 |  |
| Less Drawings (7,600 + 750) |  | 8,350 |  |
| Capital Employed |  |  | 891,480 |

## PART E

Part $E$ is asking you to give an example of an error of commission. Will this type of error be revealed by a trial balance? Explain your answer.

## Error of Commission

This is where the correct amount is posted to the correct side of the incorrect Account.
For example sales of $€ 5,000$ debited to $M$ O' Flaherty's account instead of D O' Flaherty.

This will not be revealed by the trial balance as the correct amount has been entered on the debit side even though in wrong account. The debit side and credit side of the trial balance will agree so it will not be obvious that an error has been made.

